

# डॉ० तपेश चन्द्र गुप्ता

# **ETATIO SUSCIPIO S**

All in One

🛚 वर्मा लॉ एजेन्सी

(कानूनी पुस्तकों के विकेता)

प्रोफेसर कॉलोनी, सेक्टर-1, सर्वोदय स्कूल से सङ्गक नं.-4, रायपुर (छ.गः) मोबाईलः 98271-12505, 94791-07960,

90985-26960

सर्वाधिक पृष्ठ–63 अध्यायों में विभाजित

> .15वा संस्करण

इण्ड्या पब्लिशिंग कम्पनी प्रकाशन विभाग 32

# छत्तीसगढ़ सिविल सेवाएँ (अवकाश) नियम, २०१०

राज्य शासन द्वारा छत्तीसगढ़ सिविल सेवाएँ अवकाश नियम, 1977 के स्थान पर दिनांक 01 अक्टूबर, 2010 से छत्तीसगढ़ सिविल सेवाएँ (अवकाश) नियम, 2010 लागू करने का निर्णय लिया गया है। अवकाश नियम 2010 में अवकाश नियम 1977 के अप्रचलित एवं अनुपयोगी लिया गया है। अवकाश नये शामिल प्रावधानों में उल्लेखनीय बिंदु निम्नानुसार हैं—

प्रावधाना की एक 1. अर्जित अवकाश संचय की अधिकतम सीमा में वृद्धि करते हुए 240 दिन के स्थान पर 300 दिन किया गया है। यदि किसी शासकीय सेवक के खाते में वित्त विभाग के ज्ञापन क्रमांक जी-1/3/96/सी/चार, दिनांक 20-6-97 के प्रावधानों के तहत दिनांक 1-10-2010 की स्थिति जी-1/3/96/सी/चार जमा की गई कुछ अवकाश पृथक् से रखा गया है तो उक्त अवकाश को दिनांक 1-10-2010 को अवकाश लेखे में जमा कर दिया जाएगा।

2. अवकाश नियम 1977 में भारत के अंदर अधिकतम 120 दिन तथा भारत के बाहर 240 दिन तक, एक समय में अर्जित अवकाश स्वीकृत करने का प्रावधान था। उक्त प्रावधान के स्थान पर सभी प्रकरणों में, एक समय में अर्जित अवकाश स्वीकृत करने की अधिकतम सीमा 180 दिन निर्धारित किया गया है।

- 3. अवकाश नियम 1977 में अर्द्धवैतनिक अवकाश की पात्रता प्रत्येक पूर्ण वर्ष हेतु 20 दिन निर्धारित थी। उक्त प्रावधान के स्थान पर अवकाश नियम 2010 में अर्जित अवकाश के समान ही वर्ष में दो बार 01 जनवरी तथा 01 जुलाई को 10-10 दिन अग्रिम जमा करने का प्रावधान किया गया है। चूँिक अर्द्धवैतनिक अवकाश का अग्रिम जमा दिनांक 1-1-2011 से प्रारंभ होगा। अतः इसके में पूर्व जिस तिथि को अर्द्धवैतनिक खाते में पिछले पूर्ण वर्ष हेतु अवकाश जमा किया गया था, उस तिथि से दिनांक 31-12-2010 तक प्रत्येक पूर्ण कैलेण्डर माह के लिए डेढ़ दिन प्रति माह की दर से अर्द्धवैतनिक अवकाश दिनांक 01 जनवरी, 2011 को उसके खाते में जमा किया जायेगा। इसके पश्चात् उसी तिथि को नियमानुसार वर्ष 2011 के प्रथम अर्द्धवार्षिकी हेतु अर्द्धवैतनिक अवकाश अग्रिम जमा किया जाये।
- 4. मातृत्व अवकाश तथा दत्तक ग्रहण अवकाश को 90 दिवस से बढ़ाकर 135 दिवस किया गया है। यदि कोई महिला शासकीय सेवक इस नियम के लागू होने की तिथि में मातृत्व अवकाश पर है तो उसे भी मातृत्व अवकाश की बढ़ी हुई अविध का लाभ प्राप्त होगा।

5. वर्तमान में पितृत्व अवकाश की सुविधा प्रथम बच्चे के लिये है, अब यह सुविधा द्वितीय बच्चे के लिए भी होगी।

6. छत्तीसगढ़ सिविल सेवाएँ अवकाश नियम, 2010 में अवकाश लेखे के प्रपत्र में संशोधन किया गया है। अत: सभी कार्यालय प्रमुख उनके अधीनस्थ समस्त कर्मचारियों को अवकाश लेखा दिनांक 01-01-2011 की स्थिति में पूर्व शेष को अंतरित करते संशोधित प्रपत्र में संधारित किया जाना सुनिश्चित करें।

[वित्त एवं योजना विभाग क्रमांक 307/10/वित्त/नियम/चार/2010, दिनांक 1-10-2010]

भारत के संविधान के अनुच्छेद 309 के परन्तुक द्वारा प्रदत्त शक्तियों को प्रयोग में लो हुए, छत्तीसगढ़ के राज्यपाल एतद्द्वारा निम्नलिखित नियम बनाते हैं, अर्थात्—

अध्याय - एक — प्रारंभिक

1. संक्षिप्त नाम एवं प्रारंभ — (1) ये नियम "छत्तीसगढ़ सिविल सेवाएँ ( अवकाश) नियम, 2010'' कहलायेंगे।

(2) ये 1 अक्टूबर 2010 से प्रवृत्त होंगे। (2) या जनपूर्वा है। जनपूर्वा उपबंधित को छोड़कर, ये नियम उन सभी 2. प्रयुक्ति का क्षेत्र — इन नियमों में अन्यथा उपबंधित को छोड़कर, ये नियम उन सभी शासकीय सेवकों पर लागू होंगे, जो इन नियमों के लागू होने की तिथि पर सेवा में हैं एवं जो राज्य के कार्य से संबंधित सिविल सेवाओं तथा पदों पर नियुक्त हैं, किन्तु निम्नलिखित को लागू नहीं होंगे-

(क) आकस्मिक अथवा दैनिक दर अथवा अंशकालीन नियोजन में नियुक्त व्यक्तियाँ

(ख) आकस्मिकता से भुगतान प्राप्त करने वाले व्यक्तियों पर,

(ग) कार्यभारित स्थापनाओं में नियोजित व्यक्तियों पर,

- (घ) जहाँ संविदा में अन्यथा उपबंधित हों, को छोड़कर संविदा पर नियोजित व्यक्तियों
- (ङ) ऐसे व्यक्तियों पर जिनके संबंध में संविधान अथवा संविधान के किसी उपबन्ध अथवा तत्समय प्रवृत्त किसी अन्य विधि के द्वारा या के अधीन विशिष्ट प्रावधान किया गया हो,
- (च) राज्य शासन के किसी विभाग के अधीन केन्द्र शासन अथवा किसी अन्य स्रोत से सीमित अवधि के लिए प्रतिनियुक्ति पर सेवारत व्यक्तियों पर,

(छ) अखिल भारतीय सेवा के सदस्यों पर।

टिप्पणी — यह नियम सभी शासकीय सेवकों पर चाहे वह किसी भी विभाग में पदस्थ हो समान रूप से प्रभावशील होंगे। जिन शासकीय सेवकों पर यह नियम प्रभावशील होंगे, उनकी उल्लेख पूर्ववत् किया गया है। यह छत्तीसगढ़ सिविल सेवा (अवकाश) नियम, 1977 के समान ही रखा गया है।

3. परिभाषाएं — (1) इन नियमों में, जब तक कि संदर्भ से अन्यथा अपेक्षित न हो-

(क) ''सेवा का पूर्ण वर्ष'' या ''एक वर्ष की निरंतर सेवा'' से अभिप्रेत हैं, राज्य शासन के अधीन विनिर्दिष्ट अविध की निरंतर सेवा तथा जिसमें कर्तव्य पर व्यतीत अवधि के साथ असाधारण अवकाश को शामिल करते हुए ली गई अवकाश की अवधि शामिल है,

(ख) शासकीय सेवक के संबंध में ''सेवानिवृत्ति की तिथि'' अथवा उसकें ''सेवानिवृत्ति की दिश्याः' ''सेवानिवृत्ति की तिथि'' से अभिप्रेत है, उस माह के अंतिम दिन की अपराह जिस्सों आपराह ज अपराह्न जिसमें शासकीय सेवक उसकी सेवा को शासित करने वाले निबंधन एवं शर्तों के अधीन सेवानिवृत्ति हेतु निर्धारित आयु प्राप्त करता है,

- (ग) ''बाह्य सेवा'' से अभिप्रेत है, ऐसी सेवा, जिसमें शासकीय सेवक अपना वेतन भारत के संचित निधि अथवा किसी अन्य राज्य की संचित निधि अथवा किसी केन्द्र शासित प्रदेश की संचित निधि के अलावा शासन की स्वीकृति से किसी अन्य स्रोत से प्राप्त करता है,
- (घ) ''प्रपत्र'' से अभिप्रेत है, इन नियमों के साथ संलग्न प्रपत्र,
- (ङ) ''अर्धस्थाई सेवा में शासकीय सेवक'' से अभिप्रेत है, ऐसा शासकीय सेवक जिसे छत्तीसगढ़ शासकीय सेवक (अस्थाई एवं अर्थस्थाई सेवा) नियम, 1960 के अन्तर्गत अर्थस्थाई घोषित किया गया हो अथवा माना गया हो,
- (च) "स्थाई सेवा में शासकीय सेवक" से अभिप्रेत है, ऐसा शासकीय सेवक जो किसी स्थाई पद को मौलिक रूप से अथवा अन्तिम मौलिक रूप से धारण करता है, अथवा जो किसी पद पर धारणाधिकार रखता है, अथवा यदि उसका धारणाधिकार निलंबित नहीं किया गया होता तो उसका स्थायी पद पर धारणाधिकार होता,
- (छ) "विश्रामावकाश विभाग" से अभिप्रेत है, ऐसा विभाग या विभाग का वह भाग, जिसमें नियमित विश्रामावकाश की अनुमित इस अविध में दी जाती है, जिसमें विभाग में सेवारत शासकीय सेवकों को अपने कर्तव्य से अनुपस्थित रहने की अनुमित दी गई हो।
- (2) यहाँ प्रयुक्त शब्द एवं अभिव्यक्तियाँ जो अपरिभाषित हैं, किन्तु मूलभूत नियमों में परिभाषित हैं, का क्रमश: वही अर्थ होगा जो मूलभूत नियमों में उनके लिए समुनदेशित है।
- 4. अस्थाई स्थानान्तरण पर या बाह्यसेवा पर शासकीय सेवक (1) शासकीय सेवक जिन्हें ये नियम लागू होते हैं केन्द्र शासन या किसी अन्य राज्य शासन या केन्द्र शासित प्रदेश में अस्थाई स्थानांतरण के दौरान या भारत में बाह्यसेवा के समय, इन्हीं नियमों द्वारा निरंतर शासित होंगे।
- (2) ऐसे शासकीय सेवकों के मामले में जो भारत के बाहर बाह्यसेवा (भारत में या भारत के बाहर यू.एन. अभिकरण की सेवा को शामिल कर) में या केन्द्रीय सशस्त्र बल में अस्थाई स्थानान्तरण पर हों, ये नियम, यथास्थिति, केवल बाह्यसेवा या अस्थाई स्थानान्तरण के निबंधन एवं शर्तों में उपबंधित सीमा तक लागू होंगे।

5. अन्य अवकाश नियमों द्वारा शासित सेवाओं अथवा पदों से स्थानान्तरण—जब तक कि इन नियमों में अन्यथा उपबंधित न हो, स्थायी शासकीय सेवक जिसे ये नियम लागू नहीं होते हैं

(क) जब किसी ऐसी सेवा या पद पर अस्थायी रूप से स्थानांतरित हों, जिसमें ये नियम लागू होते हैं उन अवकाश नियमों के अध्यधीन बने रहेंगे जो ऐसे स्थानान्तरण के पूर्व उस पर लागू थे, और

सहायक नियम ) (See Subsidiary Rule 269)

जिला DISTRICT

(राजपत्रित शासकीय कर्मचारी) Travelling Allowance Bill

(Non Gazetted Establishment) यात्रा भत्ता बिल तैयार

करने के लिए अनुदेश INSTRUCTIONS

For Preparing Travelling Allowance Bill-

वाउचर क्रमांक . Voucher No.	के of
	भुगतान की सूची List of Payment
बाबत	PIZP ADD

1-विभिन्न प्रकार की यात्राएं तथा मुकाम एक ही पंक्ति में दर्ज नहीं की जानी चाहिए, इसलिए एक पंक्ति में केवल एक प्रकार के भत्ते को दर्ज किया जाना चाहिए और तत्सम्बंधीं रकम को रकम के अंतिम खाने में अलग से दर्ज किया जाना चाहिए।

Journey of different kinds & Journey and halts should not be entered on the same line only one kind of allowance should therefore, be filled separ ately into the last money column.

2-स्थायी यात्रा, वाहन भत्ते शासकीय सेवक के वेतन के साथ निकाले जाने चाहिए न कि यात्रा बिलों के जरिये । Permanant travelling conveyance allowance should be drawn along with the pay of the Government Servant and not in Travelling Allowance bills.

3-प्रत्येक व्यक्ति को किसी एक यात्रा के लिए बिल के योग से एक किलोमीटर के किसी प्रभाग का किराया नहीं लगाना चाहिए । Fractions of a kilometer in the total of a bill for any one journey for each person should not charged for.

4-जब किसी यात्रा भत्ता, बिल की पहली मद मुकाम हो, तब उस मुकाम को प्रारंभ होने की तारीख अभियुक्ति के खाने में लिखी जानी चाहिए ।

When the first item of Travelling Allowance is a halt date of Commencement of that halt should be state in the Remark's column.

5-सड़क या नाव द्वारा की गई यात्रा की किलोमीटर की संख्या अवश्य लिखा जाना चाहिए ।

Number of kilometers travelled should be entered in all cases of journey by road or by boat.

6-जब किसी पर्वतीय स्थान को जावें या वहां से लौटने का यात्रा के सम्बन्ध में यात्रा भत्ता मांगा जाय तब अभियुक्ति के खाने में यह उल्लेख किया जाना चाहिए कि मुकाम दस दिन से अधिक का रहा है अथवा नहीं ।

When Travelling Allowance is claimed in respect of a Journey to or from a hill station if not should be mentioned in the remarks column whether or not be halt has Exceed the day.

(पूर्व लेखा परीक्षक के लिए प्रस्तुत किये गये बिलों के सम्बन्ध में पूर्व लेखा परीक्षा मूल्यांकन के लिए स्थान) (Spaces for Pre. Audit Enfacement in Respect of bill submitted for Pre. (Audit)

# महालेखापाल कार्यालय में उपयोग के लिए (FOR USE IN ACCOUNTANT-GENERAL OFFICE)

लेखा शीर्ष Head of Account

रु. Admitted For Rs. ..... के लिए स्वीकृत रु . Object for Rs. ..... पर आपत्ति की गर्ड

आपत्ति का कारण Reason or Objection .....

लेखा परीक्षक Auditor

वरिष्ठ लेखापाल Senior Accountant राजपत्रित अधिकारी **Gazetted Officer** 

के कर्मचारियों के लिए यात्रवाह 20 For the month of 5/2019 to 9/2019 Form of Travelling Allowance Bill of the Est 20 वास्तविक वेतन Actual Pay 50019 यात्रा का विवरण PARTICULARS OF JOURNEY & HALT विश्राम भत्ता भाड़ा Special Allowance यात्रा यात्रा का प्रयोजन Halt Allowance कुल योग of each वायुयान DEPARTURE Journey ati की अवधि Duration of D.A. भने की सीम Extent of D.A. Rate ARRIVAL रेल/बस धंटों की अवधि DUration of D.A भने की सीम Extent of D.A दिनांक Purpose of Place दिनांक Fare of D. Amount Rate Air/Train OUA Date Time Total · Journey Place Date de lo 5 Bodla 28 9.5.19 8.00 27 26 Kacpuz 24 25 23 95-15 8. 22 20 21 19 Gout Work 18 17 raipus 240= 16 14 15 60:00 120%. Dodle 10-5-15 Return Journey 360= Raybuz 11070 7-30 Am 600 562-12 1200 271 562.18 aper 40UF 24000 600 Bodla Work 14000 265.5 Return former 360=N (D:0) 603 Kowardh 140=10 1000 315-15 Gout work Knowidho 315.15 Lp-0 70=1 Bodita 30=10 31-5-15 Bodle Return fring Bilapuz 40.0 110=40 30-00 Belogue 40 70 Gold work 140m Bodla 220: 89-40w 21-6-19 Return Journey Bodla Thelmely 40-0 Thelmely 300-1 140 % 41000 80×P 801. 7.649 God WORK 27695 Bodla 400 1007 17675 Bodla 60=10 Return Journey 40% 180=1 Tholade 167-19 6000 80m Gost work 7.19 Bodla 67-19 100=A Reham Jarmey 60-0 L10-0 Kawardhe Kawardha 24715 180=1 600 Gost work 80-0 Bodle 247-18 400 Bodla 30-0 70-Rehm formey -Thalmola 40% Jaclando 307-15 110= Balle 80L 400 Boolla 410 00 NAHTA Kachus 307.19 100=00 Return yourny 60 Kalpus 2681 GOLD WOOK 180-2 MS IN Bodle Bodls 60= 8000 40% 27-8-15 Return Journey 14000 240% Kind Kand -60m 10-60 120 Gout work Bod/9 14000 Bodla 360 = M 120% 600 4000 27.849 09-15 Kard 3000 Return Journay 70=10 Kurd 20.9.15 40: 0915 Bodla God work 300 62 40= 110=6 209.18 £10-4 Robin Journay 3020 70= 100 प्रचाणित किया जाता है कि (1) यात्रा नजदीकी रास्ते एवं कम से क्रम भावा लगने वाले रास्ते से की गई है ।

(2) राज्य शासन हारा सी गई की (लाहित है महिता) मुक्ति को गई है ।

(3) कोई शासन होरा सी गई की (लाहित है महिता को उपयोग नहीं किया गया है ।

(4) इससे पूर्व किसी यात्रा बिल में इस यात्रों का मुख्यान नहीं लिया गया है ।

(4) प्रमुख्य क्षास्त्राहरू मुक्तित (लिया गया है ।

(5) प्रमुख्य क्षास्त्राहरू मुक्तित (लिया गया है । 110% 410mm 110 = m 17202 3880 LENOTO 84000 TFIED THAT (1) The Journey was preformed by the Shortest & the Cheapest rout. शासकीय कर्मचारी के हस्ताक्षर THE PRINCIPAL BOOM Office (2) No free Lodging and Boarding were used not provided by the State Govt. Sign. of the Sovt. Employee SORLA, Diest - Kabirdham (C.G.) (3) No Covt. Vehicle was used in this journey. (4) The dame of the control of the (4) The claim of this T.A. has not been drawn through any of the previous T.A. Bill तान के लिए अपेक्षित शुद्ध रकम रु. Net sum required for payment (Rs.

के कर्मचारियों के लिए यात्रा

Form of Travelling Bill of the Establishment

ाता बिल का फार्म बाबत माह 20 of For the month of 2/18 के 8/20/20

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प्रमाणित किया जाता है कि (1) यात्रा नजदीकी रास्ते एवं कम से कम भाड़ा लगने वाले रास्ते से की गई है।

(2) राज्य शासन द्वारा दी गई फ्री (लाजिंग व बोर्डिंग) सुविधा का उपयोग नहीं किया गया।

(3) कोई शासकीय वाहन का उपयोग नहीं किया गया है।

(4) इससे पूर्व किसी थात्रा बिल में इस यात्रा का भुगतान नहीं लिया गया है। अस्त्रा के दिर्ग पर्मा के प्राप्त की स्थान /Station दिनांक /Date

PRINCIPAL -**Govt. Swami Vivekanand coffege** BODLA, Distt -Kabirdham [C.G.]

(2) No free Lodging and Boarding were used not provided by the State Govt.
(3) No Govt. Vehicle was used in this journey.
(4) The claim of this T.A. has not been drawn through any of the previous T.A. Bill घटाये - अतिरिक्त यात्रा भत्ता पृष्ठ भाग पर दिये गए ब्यौर के अनुसार वापस किया गया रू. Deduct-Undisbursed travelling allowance redunded as detailed on the reverse Rs. भगतान के लिए अपेक्षित शृद्ध रकम रू. Net sum required for payment (Rs...

- मानाविधिक

के कर्मचारियों के लिए यात्रा भत्ता बिल का फर्म बाबत माह Form of Travelling Allowance Bill of the Establishment of नाम व पद Name and Designation R.R.B. HONSLE, Asset Ca. I For the month of 9/2019 to 20 4 2020 Head Quarter RODI A PARTICULARS OF JOURNEY & HALT वास्तविक वेतन Actual Pay प्रस्थान यात्रा का प्रयोजन Head Quarter DEPARTURE विश्राम भता आगमन ARRIVAL वायुयान विशेष मत्ता Journey Halt Allowance रेल / बस Special Allowance दिनांक Date Air/Train Purpose of Journey Place Bus 10 Date 2 3 12 13 15 16 19 20 21 23 24 27 28 Kuwardha Good Jonney Bus 801-40: Bodle 65=1 Return Journey -11-Thalask 1-1019 10-01 140/9 730 10500 good Journey -11-1-10-19 80= Bodla 1-10-19 Return Jamey -125 1511 Raipur 160=0 1511 Good Jorney 120-135 100/-Am 1619 1611 Bodla Return farincy 1200 1.00/ 100= 320= 18-91 Riepwa 18-11 gout Journey 120 104 500 -5000 220 Bodle Return Jonney 7.0 120 100/-5000 50x 320= 100/ Bodle 2519 10. Knowdke 2511 gost Jonney 25m 22 400 84 65: Kawadho 2511 Bodla Return James 84- 4of 7 105= Pm Thalmale 2012 20.12 40 GOVA JOHNCY 80= 40/ Thatale 2012 Bodle 16020 Kowardhs 4.3.20 1000 Bodle 4220 65. Kawardho 43.20 4.3.20 500 250 Bodla 105= Bodls 253 25.3 Kawanetho 65= -1-Kungdho 25:300 Bodla Ketura Jorney 12 105= 25370 500 --11-4.4.20 Kawardho 44.20 100 250 65= 900 -1 Kewardhe 441.20 Badla 105-

250

प्रमाणित किया जाता है कि (१) यात्रा नजदीकी रास्ते एवं कम से कम भाड़ा लगने वाले रास्ते से की गई है।

44.20 5.00

20.4

204

Kowardh

(२) राज्य शासन द्वारा दी गई फ्री (लाजिंग व बोर्डिंग) सुविधा का उपयोग नहीं किया गया।

-Gold Work

Return Journey

Total Rs .-

(३) कोई शासकीय वाहन का उपयोग नहीं किया गया है।

(४) इससे पूर्व किसी यात्रा बिल में इस यात्रा का भुगतान नहीं लिया गया है।

85 217म के रोगां (202 रेअ माने के अरम राजान करने में केसमर्थ 3)

स्थान / Station ... Bould

दिनांक / Date 2 1-2-202 3

Bolls 20.420 900

Kannydha 20.4.20 5.00

Place

Bodla

Balle

Thalondo

Bodle

Raipio

Raspuz

Bodla

Kawarofta

PRINCIPAL GovESwami Vivekanand College BODLA, Distt.-Kabirdham [C.G.]

-

CERTIFIED THAT (1) The Journey was preformed by the Shortest & the Cheapest rout.

(2) No free Lodging and Boarding were used nor provided by the State Govt.

8 HAS

2

600=

घटाये - अतिरिक्त यात्रा भत्ता पृष्ठ भाग पर दिये गए ब्यौरे के अनुसार वापस किया गया रु Deduct - Undisbursed traveiling allowance refunded as detailed on the reverse Rs. .

भुगतान के लिए अपेक्षित शुद्ध रकम रु. Net sum required for payment (Rs. 2.5.8.0.=0)

65=

10510

2580=10

Sign. of the Gost-Employee

Form of Travelling Allowance Bill of the Establishment of

माम व पद Name and Designation R R BHONSLE, Ash-Goale - I मुख्यालय -20 For the month of

PAR	RTICULAR:	त्रा का 3 OF	विवरण JOURNEY & HA					3	त्र्यालर	4	He	ad Qu	arter	B	ODL	A					वेतन	Actu	al Da			-20	)
DE	प्रस्थान PARTURE		SURNEY & HA	LT गमन		यात्रा का प्रयोजन	भाड़ा वायुयान	लायी गड़ विवरण s of	किराया	# 5		ad Qua			ų	ात्रा			1	ाम भत्ता		ACIU					
स्थान	दिनांक	समय	ARI	RIVAL			रेल / बस Fare	本色品品	of the	MACR	中人	Allowan	Ce	但人	FK	rney		77	Halt A	Nowanc	10	S	विशेष Pecial	मता Allowan	ce	line	
Place 1	Date	Time		दिनांक Date	समय Time	Purpose of Journey	Air/Train Bus	उपयोग में सवारी व	वास्ताविक किराः Actual Fare	9 face	HEIT OF D	GT GT	₹ <del></del>	की अह	あるので	दर Rate	45H Nount	की अयह	की सीमा म of D.A.	G7 Late	FF?	अवधि	APH IDA		in in	H alt	रिमार्क Remarks
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प्रमाणित किया जाता है कि (१) यात्रा नजदीकी रास्ते एवं कम से कम भाड़ा लगने वाले रास्ते से की गई है।

(२) राज्य शासन द्वारा दी गई फ्री (लाजिंग व बोर्डिंग) सुविधा का उपयोग नहीं किया गया।

(३) कोई शासकीय वाहन का उपयोग नहीं किया गया है।

दिनांक / Date 22/2/2023

PRINCIPAL Govt Swami Vivekanand College BODLA, Distt. Kabirdham [C.G.]

CERTIFIED THAT (1) The Journey was preformed by the Shortest & the Cyleapest rout.

(2) No free Lodging and Boarding were used nor provided by the State Govt.

(3) No Govt. Vehicle was used in this journey

(3) No Govt. Vehicle was used in this journey
(b) इससे पूर्व किसी यात्रा बिल में इस यात्रा का भुगतान नहीं लिया गया है।
(c) इससे पूर्व किसी यात्रा बिल में इस यात्रा का भुगतान नहीं लिया गया है।
(d) The claim of this TA. has not been drawn through any of the previous TA. Bill
(e) मिला के हैं है। कि यात्रा भिला पुष्ट भाग पर दिये गए व्योर के अनुसार वापस किया गया है।
(f) मिला के हैं है। कि यात्रा भाग पर दिये गए व्योर के अनुसार वापस किया गया है।
(g) No Govt. Vehicle was used in this journey
(h) The claim of this TA. has not been drawn through any of the previous TA. Bill
(e) मिला के हैं। किया गया है।
(f) मिला के हैं। किया गया है।
(g) No Govt. Vehicle was used in this journey
(h) The claim of this TA. has not been drawn through any of the previous TA. Bill
(e) मिला के हैं। किया गया है।
(e) मिला के हिंदी के साम के प्रतिकार के अनुसार वापस किया गया है।
(f) मिला के हैं। किया गया है।
(g) Fundament of this TA. has not been drawn through any of the previous TA. Bill
(h) मिला के हैं। किया गया है।
(h) मिला के हैं। किया गया है।
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(h) मिला के हिंदी के साम के हिंदी के समुक्त के अनुसार वापस किया गया है।
(h) मिला के हिंदी के साम के हिंदी के समुक्त के समुक्त के अनुसार वापस किया गया है।
(h) मिला के हिंदी के साम के हिंदी के समुक्त के समुक

मुगतान के लिए अपेक्षित शुद्ध रकम रु. Net sum required for payment (Rs. 3050-u)

शासकीय कर्मचारी के हस्ताक्षर Sign. of the Govt. Employee

के कर्मचारियों के लिए यात्रा भत्ता बिल का फार्म बाबत महि For the month of अस्ति वास्तविक वेतन Actual Pay रेडिउ०० Form of Travelling Allowance Bill of the Establishment of 20 Head Quarter W Name and Designation यात्रा का विवरण Halt Allowance PARTICULARS OF JOURNEY & HALT यात्रा का प्रयोजन वायुयान रेल/बस DEPARTURE ARRIVAL Purpose of दिनांक Journey > Place Date Place Date 19 20 11 12 13 gami 27 96,90000 1/2 60: 60 · @16.927 30 11 1/2 60 90 == 30 21 60 60F 1/2 60 90. 30 21 1/2 60 60 agent 28+1-18 200 017501 78-11-18 50 30 21 1/2 60 90 Boilson Boilt Am . Gyun 67. 42 60 30 41. 60 60-9945 30+118 450 0175011 30-11-185 90 30 41 1/2 60 60 Cylar 10-1218430 Colson 10-12-1850 8/21 30 90 @) 50-113-12-18 km agust 1/2 60 31 30 60 9464 13.12.15 430 007 9001 13.12.1500 42) 1/2 60 21 1/2 60 30 60 -1/2 60 -60 90 60 30 60 apat 5.41900 - 20 5011 5-11500 30 90 1200 F प्रमाणित किया जाता है कि (1) यात्रा नजदीकी रास्ते एवं कम से कम भाड़ा लगने वाले रास्ते से की गई है। (2) राज्य शासन द्वारा दी गई फ्री (लाजिंग व बोर्डिंग) सुविधा का उपयोग नहीं किया गया। The Journey was preformed by the Shortest & the Cheapest rout. शासकीय कर्मचारी के हस्ताक्षर (2) No free Lodging and Boarding were used not provided by the State Govt. (3) कोई शासकीय वाहन का उपयोग नहीं किया गया है। (3) No Covt. Vehicle was used in this journey. Sign, of the Govt. Employee (4) इससे पूर्व किसी यात्रा बिल में इस यात्रा का भुगतान नहीं लिया गया है। The claim of this T.A. has not been drawn through any of the previous T.A. Bill घटाये - अतिरिक्त यात्रा भत्ता पृष्ठ भाग पर दिये गए ब्योरे के अनुसार वापस किया गया रू

भुगतान के लिए अपेक्षित राज रकम है. Net sum required for payment (Rs. 1300/ = fin. 657) ( रहे कि

स्थान / Station

विनांक / Date

प्रमुख कार्यालय / Head Office .

PRINCIPAL

Boyl Swami Vivekanand College

BODLA Distt. Kabirdham IC.G.T

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	,	माणित किया स्थान / Sta	ation	(3) कोई शासव (4) इससे पूर्व f	की रास्ते एवं न द्वारा वी गई हीय वाहन का केसी यात्रा बि	उपयोग ल में इर	कम भाड़ा लगने वाले रास्ते से की गई है । जिंग व बोर्डिंग) सुविधा का उपयोग नहीं किया । नहीं किया गया है । स यात्रा का भुगतान नहीं लिया गया है । स्व कार्यालय / Head Office	PRINCI	IPAL:		घटाये , Ded	1 – अति। luct - U	रिक्त वात्र Indisbu	(3) No (4) The Will year	Covt. Vehiclaim of a HTT UT	hicle was this T.A. दिये गए allowa	used in the mas not be ब्योरे के व	the Shortes were used n is journey. een drawn t अनुसार वापा unded as red for pa	hrough a स किया ' detaile	any of the गया रु. ed on th	previous				.)	<b>P</b>	

विनांक / Date

Duplicate



C. P. S.

PASS



BOOK

New Pension Scheme Ledger

Name of Employee Joviesh Kummy Manne

Post Lah Attendent

PRAN.

Employer's Office Late Devi Orgsed Chauber

hort. College Gandai

M.R.P. 125/-

# ANNEXURE-NEW PENSION SCHEME

		INLIN	I Lik to	
Month	Bill No. Date	Date of Encashment	Basic Pay	Grade Pay
April 2015	10 25.04.15	11.05.15	5200	1800
May 10	18,05.72	04.06:15	5200	1800
May JS	26.0	17.03.72	5200	1800
June 15	38 24.06.15 38 25.04.15	12.08.15	5200	1800
	38 25.04.15	09.09.15	5200	1800
August 15	0000	05.10.15	5200	1800
September_1	54,09.15	04.77.72	5200	1800
October 15	693.10.15	03.75.72	5200	1800
November	- 10).	02.07.76	5200	7800
December 1	3 10.16		5200	1800
January 201		16.03.16	5200	1800
February J		13.04.16	5200	1800
March 16	05.04.16			
			•	
TOTAL				

# 5-A LEDGER FOLIO - YEAR 2015 -16

The Chilt C	I LII			
D.A.	Employees Contribution Under Tier - I	Employees Contribution Under Tier - I	Total Tier-I	Employees Contribution Under Tier - I
7490	1449	1449	Leaving Property	1101
7490	1449	1449		
7910	7497	1491		
7210	7437	7497		
7910	7697	1491		
J 970	7497	7437	100	
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Previous Years Balance Rs.	
Deposit in the Cuttent Years Rs.	
Interest of the Current Years Rs.	
Total Rs.	
Deduct Advance Rs.	
Balance On 31.3	

Signature Of Head Officer

Branch Name Branch Addre

Bank MICR C

### (Ver-2) CSRF 1 **NATIONAL PENSION SYSTEM (NPS)** SUBSCRIBER REGISTRATION FORM Affix Please Select your Category [ Please tick(√) ] recent colour photograph **Government Sector** Corporate Sector 3.5 cm X 2.5 cm National Pension System Trust. All Citizen Model NPS Lite/Swavalamban size Dear Sir/Madam I hereby request that an NPS account be opened in my name as per the particulars given below: \* indicates mandatory fields. Please fill the form in English and BLOCK letters with black ink pen. (Refer general guidelines at instructions page) PERSONAL DETAILS: Name of Applicant in full Shri Kumari First Name\* Middle Name Last Name Date of Birth\* (Date of Birth should be supported by relevant documentary proof) Gender\* [Please tick (√)] Male \_ Female Others Father's Name\* Middle Last /Refer Sr. No. 1 of instruction IDENTITY DETAILS\* (Any one of the documents need to be provided) Aadhaar Voter ID Passport Others IID Number Please refer Sr. No. 2 of the instructions. CORRESPONDENCE ADDRESS DETAILS' Flat/Room/Door/Block no. Landmark Premises/Building/Village Road/Street/Lane Area/Locality/Taluk City/Town/District PIN Code State/U.T. PERMANENT ADDRESS DETAILS Tick (√) in the box in case the address is same as above. Flat/Room/Door/Block no. Landmark Premises/Building/Village Road/Street/Lane Area/Locality/Taluk City/Town/District PIN Code State/U.T. Proof of Address (Correspondence/Permanent) Aadhar card Passport Voter ID card Driving License Ration Card Registered Lease Sale agreement of residence "Not more than 3 months old. Please refer Sr. No. 2 of the instructions CONTACT DETAILS Landline Phone (with STD Code) Mobile + 9 1 Do you want to subscribe to SMS Alerts: Yes No Mobile number is essential for receiving sms alerts regarding your NPS account OTHER DETAILS ( Please refer to Sr no. 3 of the instructions ) Occupation Details [ please tick(\( \sqrt{)} \)] Private Sector Government Sector Public Sector Business Professional Agriculture Homemaker Student NRI Other (please specify) Please Tick If Applicable Politically exposed person Related to Politically exposed Person Income Range (per annum) Upto 1 lac 1 lac to 5 lac 25 lac and above **Educational Qualifications** Below SSC SSC HSC Graduate Masters Professionals (CA, CS, CMA, etc.) SUBSCRIBER BANK DETAILS ( Please refer to Sr no. 4 of the instructions ) Account Type [ please tick(√) ] Saving A/c Current A/c Bank A/c Number Bank Name

IFSC Code

PIN Code

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Reliance Capital Pension Fund Limited  HDFC Pension Management Company Limited  HDFC Pension Management Company Limited  "Selection of Persion Fund a mandatory both in Active and Auto Choice. In case, you do not indicate a choice of PF, please note that it is deemed that you have consent for the default PF.  (iii) INVESTMENT OPTION (Available for All Citizen Model and Corporate Model Subscribers)  (Please Tick (*) In the box given below showing your investment option).  Active Choice Auto Choice Auto Choice Pease refer to the Offer Document. Please note:  1. In case you do not indicate any investment option, your funds will be invested in Auto Choice  2. In case you do not indicate any investment option your funds will be invested in Auto Choice  3. In case you do not indicate as pire Aluto Choice, DO NOT fill up section below relating to Asset Allocation. In case you do, the Asset Allocation instructions will be ignor and Investment will be made as pire Aluto Choice, DO NOT fill up section below relating to Asset Allocation. In case you do, the Asset Allocation instructions will be ignor and Investment will be made as pire Aluto Choice, DO NOT fill up section below relating to Asset Allocation. In case you do, the Asset Allocation instructions will be ignor and Investment will be indeed as pire Aluto Choice, DO NOT fill up section below relating to Asset Allocation. In case you do, the Asset Class (Cannot exceed 50%). C G Total  Note: The total allocation across E, C and G asset classes must be equal to Most. In case, the allocation is left blank and/or does not equal 100%, if asplication & Authorization & Authorization by all subscribers  Declaration & Authorization & Authorization by all subscribers  Note: The total allocation across E, C and G asset classes must be equal application & Authorization & Authorization by all subscribers  Declaration & Authorization Authorization by all subscribers  Note: The total allocation across E, C and G asset classes must be equal to the Authorization & Authorization by a					mpany Limited						CONTROL OF THE PARTY OF THE PAR
HDFC Pension Management Company Limited  *Selection of Pension Fund is mandatory both in Active and Auto Choce. In case, you do not indicate a choice of PF, please note that it is deemed that you have consent for the defeath FF specified by PFRDA. Currently, SSI Pension Funder Prevate Limited is the default PF.  (Please Tick (v) in the box given below showing your investment option).  Active Choice Auto Choice Auto Choice											
"Selection of Penson Fund is mandatory both in Active and Auto Choice. In case, you do not indicate a choice of PF, please note that it is deemed that you have consent for the default PF specified by PFRDA. Current, SEI Penson Funds Pivate Limited is the default PF.  (Please Tick (v)) in the box given below showing your investment option).  Active Choice Auto Choice Auto Choice Portalesia on Auto Choice, please refer to the Offer Document, Please note:  1. In case you do not indicate any investment option, your funds will be invested in Auto Choice.  2. In case you do not indicate any investment option, your funds will be invested in Auto Choice.  3. In case you do not indicate any investment option, your funds will be invested in Auto Choice.  4. In case you do not indicate any investment option, your funds will be invested in Auto Choice.  5. In case you do not indicate any investment option, your funds will be invested in Auto Choice.  6. In case you do not indicate any investment option, your funds will be invested in Auto Choice.  7. In case you do not indicate any investment option, your funds will be information and investment will be made as per Auto Choice.  8. In case you do not indicate any investment option of the Autority of the Asset Allocation instructions will be ignore and investment will be made as per Auto Choice.  9. Asset Class (Cannot exceed 50%) C G Total Note: The total allocation across E, C and G asset classes must be equal 100%. In case, the allocation across E, C and G asset classes must be equal 100%. In case, the allocation is left blank and/or does not equal 100%. In case and any or across the control of the National Penson System Ting any change in the above information furnished by me. I do not hold any pre-existing account under NPS. I understand that I shall be fully liable for submission of any fair incorrect information or documents or for which are any control or the Asset of my knowledge an belief. I understand that I shall be fully liable for submissio		100000000000000000000000000000000000000									
To the default PF specified by PFRDA. Currently, SBI Pension Funds Protest Limited is the default PF.  (i) INVESTMENT OPTION (Available for All Citizen Model and Corporate Model Subscribers)  ( Please Tick (v) in the box given below showing your investment option).  Active Choice Auto Choice, please refer to the Offer Document. Please note:  1. In case you do not indicate any investment option, your funds will be invested in Auto Choice.  2. In case you do not indicate any investment option, your funds will be invested in Auto Choice.  3. In case you do not indicate as per Auto Choice. DO NOT fill up section below relating to Asset Allocation. In case you do, the Asset Allocation instructions will be ignor and investment will be made as per Auto Choice.  (iii) ASSET ALLOCATION (to be filled up only in case you have selected the 'Active Choice' investment option)  Asset Class  (Cannot exceed 50%)  C G Total  Note: The total allocation across E, C and G asset classes must be equal 100%, it case, the allocation is left blank and/or does not equal 100%, it application shall be rejected.  DECLARATION BY SUBSCRIBER* (Please refer to St no. 6 of the instructions)  Declaration & Authorization by all subscribers  Declaration & Authorization by all subscribers  Declaration & Authorization by all subscribers  are true and correct, to the best of my knowledge and belief. I undertake to inform immediately the Central Report Repairs Agency/National Pension System and hereby agree to the same and declare that the information and documents. Furnish by me are true and correct, to the best of my knowledge and belief. I undertake to inform immediately the Central Report Repairs and advantage and protein for any fair incorrect Information or documents. Jumish by me are true and correct to the best of my knowledge and belief. I undertake to inform immediately the Central Report Bell vial Belle for submission of any fair incorrect Information or documents. Jumish by me in the advantage and protein for a submission of any fair incorr					and Auto Observe				- CDF - Is - co - co to th	at it is deemed that up	u have consented
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Signature/Thumb Impression* of Subscriber in black ink (* LTI in case of male and RTI in case of female)  ACKNOWLEDGEMENT  Name of the Subscriber:	I have reby me all of any of of any of or incom. I further complete details.)  Addition I have readhere that may be to Declaratill hereby right to p found vice.	ad and under true and commange in the ect information agree to be every partial with the ect and the e	erstood the terms and concorrect, to the best of my above information furnist on or documents. bound by the terms and tithout any new declaration of the certain of the cer	ditions of the N knowledge an hed by me. I do conditions of son being furnish abscriber the Swavalamb minimum Rs. 1 s as may be provided information, ng to prevention	d belief. I underta o not hold any pre provision of servi- led by me. I shall ban guidelines an 1000/- and maxin escribed. Act, 2002 lift has been deriv- with other govern	ake to inform in-existing according according according to the bound by the bound by the following according to the property of the following according to the property of the following according to the followin	from the ter	diately the Central of NPS. I under the totime and a ms and conditions libed eligibility crite failing which the ared and assessed	Record Keeping A stand that I shall be ny amendment the ifor the usage of I-i eria for assistance Central Governme d sources of incom	gency/National Pensic fully liable for submis reof as approved by loin (to access CRA/Ni under the scheme. I a nt contribution credite	on System Trust, ision of any false PFRDA, whether PSCAN and view also undertake to d to my account PS Trust has the
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Date of Receipt of Application and Contribution Amount: d d / m m / y y y y  PRINCIPAL  Stamp and Signature of the Employer/PoP/Aggregator:  Nivekanand college	1	STE THENS		7						194.	
	Date of F	Receipt of	pplication and Contrib				r/PoF	P/Aggregator:		PRINCIPAL	d college

BODLA, DIST

ECLARATION BY EMPLOYER/POP/AGG	REGATOR		
DECENIATION OF THE OF THE OF	Applicable to Government	ment Subscribers only	
	Employment Details to be filled and	attested by the Deptt. (All Details a	re Mandatory)
	m m / y y y y	Date of Retirement	d d / m m / y y y
Employee Code/ID			
Group of Employee (Tick as applicable)	Group B Group B	Group C G	Group D
Office			
Department			
linistry			
DO Registration Number			
OTO/PAO/CDDO/DTA/PrAO Registration Nu	amber	Basic Pay	
Pay Scale			
	his subscriber registration form by		employed with
ncluding the address and employment detalead entries/entries have been read over to	is provided above are as per the service	e record of the employee maintained to wher	by us. Also, it is further certified that he/she
ead entries/entries have been read over to	nim/ner by us and got confirmed by finit	1760	
Signature of the Authorised person	Rubber Stamp of the DDO	Signature of the Authorised perso	n Rubber Stamp of the DTO/PAO/CDD DTA/PrAO (In the box above)
(In the box above)	(In the box above)	(In the box above)  Designation of the Authorised P	
Designation of the Authorised Person		Name of DTO/PAO/CDDO/DTA/PrA(	0
Name of the DDO		[ ] ]	y y y y
Deptt/Ministry	( Applicable to Corpora		to the American American
Corporate Regd. No Allotted by CRA  Certified that the details provided in this subs the employment details provided above are a have been read over to him / her by us and			employed with us, inclutified that he / she has read the entries / en
	Date d d	/ m m / y y y y	
	Place		Rubber Stamp of the Corporate
Signature of the Authorized Person (In Designation of the Authorized Person:	the box above)		(In the box above)
Receipt No. (17 digits)  Document accepted for date of Birth Proof; Copy of PAN card submitted  Existing Bank Customer:		POP-SP Registration	of the Bank having fully operative Saute
for opening NPS account have been fully co is not a Basic Savings Bank Deposit Account	mplied with. We further confirm that the nt'.	S, B. a/c of Sh/Smt/Kum	omer of the Bank having fully operative Sat g Bank Account which match the requirement 
checked and the name and address mention	ed on the original Address card are mo		
To be filled by POP-SP			Place:
POP-SP Seal			
To be filled by POP-SP  POP-SP Seal  Decla  Authorisation by Aggregator's office (NL -	Signature of Authorized Signato ration by the Aggregator (Only in case AO)	Name:  Designation:  Try  Date d d / m  a of NPS Lite/Swavalamban Subscrib	Place:  m / y y y y y  pers)
Authorisation by Aggregator's office (NL - Certified that the subscriber is registered with declaration has been signed /thumb impresse  Signature of the Authorised p	the aggregator and he/she has opted to		ubscriber is eligible to join NPS and the at entries have been read over to her/him by Aggregator (In the box above)
Name of the Aggregator			
NPS Lite Account Office (NL-AO) Registration	Number NPS	S Lite - Collection Centre (NL - CC) Registr	ation Number
Membership No. allotted by Aggregator (if an			
विषेकानां विषेकानां व	Date d d / m m / )	The state of the s	
Received by	To be filled by CRA - Facili	Registration Number  Date	ad / dts y
Acknowledgement Nymber (by CRA-FC)			TO THE PARTY

## INSTRUCTIONS FOR FILLING THE SUBSCRIBER REGISTRATION FORM

### General Guidelines

- (a) Please fill the form in legible handwriting so as to avoid errors in your application processing. Please do not overwrite. Corrections should be made by cancelling and re-writing and such corrections should be countersigned by the applicant. Each box, wherever provided, should contain only one character (alphabet / number / punctuation mark) leaving a blank box after each word.
- (b) Applications incomplete in any respect and/or not accompanied by required documents are liable to be rejected. The application is liable to be rejected if mandatory fields are left blank or the application form is printed back to back
- (c) The subscriber should not sign across the photograph. The photograph should not be stapled or clipped to the form. If there is any mark on the photograph such that it hinders the clear visibility of the face of the subscriber, the application shall not be accepted.
- (d) Copies of all the documents submitted by the applicant should be self-attested and accompanied by originals for verification by the nodal office.
- (e) Name and Address of the applicant mentioned on the form, should match with the documentary proof submitted.
- (f) The subscriber's thumb impression should be verified by the DDO/PAO/DTO/designated officer of POP-SP/Aggregator
- (g) Government employees (mandatorily covered under NPS) may submit their application for Tier II to any POP-SP of their choice. The list of POP-SPs rendering services under NPS is available on CRA website http://www.npscra.nsdl.co.in

.No	Item No.	Item Details		Instruc		
		Date of Birth	Please	e ensure that the date of birth matches as indicated in the do	cume	nt provided in the support.
1	1	Father's Name	. If	father's name has more than 30 digits, you may fill Annexun ather's name is mandatory. However, if applicant does not tother's name on Annexure II and the mother's name will be the applicant wants mother's name to be printed instead of	e II for want printe	r the same.  to provide father's name, he/she has an option to provide d on PRAN card
			S.No		S.No	
			-	Passport issued by Government of India.	1	Passport issued by Government of India
			_	Ration card with photograph.	2	Ration card with photograph and residential address
			3	Bank Pass book or certificate with Photograph.	3	Bank Pass book or certificate with photograph at residential address
			4	Certificate of the POP bank for an existing Bank customer.	4	Certificate of the POP bank for an existing Bank custome
			5	Voters Identity card with photograph and residential address.	5	Voters Identity card with photograph and resident address
			6	Valid Driving license with photograph	6	Valid Driving license with photograph and resident address
			7	Certificate of identity with photograph signed by a Member of Parliament or Member of Legislative Assembly	7	Letter from any recognized public authority at the let of Gazetted officer like District Magistrate, Division commissioner, BDO, Tehsildar, Mandal Revenue Office Judicial Magistrate etc.
		Identity,	8	PAN Card issued by Income tax department	8	Certificate of address with photograph signed by a Memb of Parliament or Member of Legislative Assembly
2	2, 3 & 4	Correspondence & Permanent address details	9	Aadhar Card / letter issued by Unique Identification Authority of India	9	Aadhar Card / letter issued by Unique Identificati Authority of India clearly showing the address
			10	Job cards issued by NREGA duly signed by an officer of the State Government	10	Job cards issued by NREGA duly signed by an officer the State Government
			11	Identity card issued by Central/State government and its Departments, statuary/ Regulatory Authorities, Public Sector Undertakings, Scheduled commercial Banks, Public Financial Institutions, Colleges affiliated to universities and Professional Bodies such as ICAI, ICWAI, ICSI, Bar Council etc.	11	The identity card/document with address, issued any of the following: Central/State Government and Departments, Statuary/Regulatory Authorities, Pul Sector Undertakings, Scheduled Commercial Ban Public Financial Institutions for their employees.
			12	Photo Identity Card issued by Defence, Paramilitary and Police departments.	12	Latest Electricity/water bill in the name of the Subscrishowing the address (less than 3 months old)
			13	Ex-Service Man Card issued by Ministry of Defence to their employees.	13	Latest Telephone bill in the name of the Subscriber show the address (less than 3 months old)
			14	Photo Credit card.	14	Latest Property/house Tax receipt (not more than or year old)
			1.7	Thou distriction	15	Existing valid registered lease agreement of the house stamp paper ( in case of rented/leased accommodation
			(ii)	If the address on the document submitted for identity proof to the account opening form, the document may be accepted a fif the address indicated on the document submitted for iden opening form, a separate proof of address should be obtanderss. If correspondence & Permanent address are different in case of Government subscribers, the KYC documents may	tity pro ained ent, the	alid proof of both identity and address. oof differs from the current address mentioned in the acco . All future communications will be sent to corresponde tien proof for both have to be submitted. submitted within a period of 30 days after generation of PR
		Other Details (Occupation Details)	wou	NRI subscriber would need to furnish an Indian address for collid be subject to regulatory requirements as prescribed by RE	31 fron	n time to time and FEMA requirements.
3	6	Politically Exposed Person	exe	tically Exposed Persons' (PEPs) are individuals who are or ntry, for example heads of state or of the government, senio cutives of state-owned corporations, important political party	or poli officia	iticians, senior government, judicial or military officials, se als.
4	7	Subscriber's Bank Details	Sub for bar	Tier I, bank details are optional. For activation of Tier II, bank obscriber Name, Bank Account Number and IFS Code) or Bani direct credit or electronic transfer. In case if the cheque is not kertificate containing Name, Bank Account Number and IF	k Cert t prep S cod	ificate containing Name, Bank Account Number and IFS or rinted with name, additionally, a copy of the bank passboo le should be submitted.
5	8	Subscriber's Nominatio Details	" not	case of more than one nominee, percentage share value for be accepted in the nomination(s). Sum of percentage share not equal to 100, entire nomination will be rejected.	acros	is all the nominees must be equal to 100. If sum of percen
6	12	Declaration by Subscriber	by	nature / Thumb impression should only be within the box p the nodal officer with the official seal and stamp, Left Thumb hale.	Impre	ed in the form. Thumb impression, if used, should be atte ession in case of male and Right Thumb Impression in case

### General Information for Subscribers

- विदेशनंद महा The subscriber can obtain the status of his/her application from CRA and their designated nodal officer.
- Subscribers are advised to retain the acknowledgement slip signed/ stamped by the designated nodal officer where they submit the application. b)
- c) Website https://www.npscra.nsdl.co.in

  - e-mall: Info-cra@hs.dl.co.in
    Address: Central Recordkeeping Agency, NSDL e-Governance Infrastructure Limited, 1st Floor, Times Tower, Kamala Mills Compound, Senapati Bapat Marg. Lower Parel (W), Mumbai - 400 013.